

Town of Londonderry

Short-Term Rental (STR)

Registration Application

2025-2026

Andy Dahlstrom, STR Administrator

Town Office: 100 Old School Street

South Londonderry, VT. 05155

(802) 824-3356 ext.9

stradmin@londonderryvt.org

Owner Information

Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Property owner is a Corporation, LLC, or Partnership: ___ Yes ___ No

(If Yes, STR Administrator will supply additional required form; If No, complete information below)

Driver's License Number: _____ State: _____

Date of Birth: _____ On Active Duty in U.S. Armed Forces: ___ Yes ___ No

Designated Agent / Property Manager Information (required for Unhosted STR)

Name: _____

Phone: _____ Email: _____

Address: _____

(Note: Agent / Manager must reside in Bennington, Windham, or Windsor County, and be available by phone during all rental periods.)

Rental Property Information

Physical 9-1-1 Address: _____

Rental Occupancy Information

Number of requested bedrooms _____ x 2 occupants per bedroom: _____

Option to add 2 occupants (enter 0, 1, or 2): + _____

Requested total STR occupancy: = _____

(To be completed by STR Administrator: occupancy approved: _____)

Checklist of Supporting Documents

(check all that apply)

_____ A copy of Vermont’s **“Short-Term Rental Safety, Health and Financial Obligations”** form is completed and displayed in the rental unit; required of all STRs. [link to state form [here](#)]

_____ For rentals with capacity of 9 or more, copy of State Wastewater and Water Supply Permits and / or Londonderry Zoning Permit indicating number of approved bedrooms.

_____ For rentals with capacity of 9 or more, an inspection report from the VT Division of Fire Safety. [To begin, contact Springfield Regional Office, at 802-216-0500, for a “Change of Use Inspection Request”.]

Registration Form Verification and Acknowledgement

(check all)

_____ I declare that I have owned the property named in this application for more than 1 year.

_____ I understand that advertising for and/or renting to more than the permitted occupancy is a violation of the Town of Londonderry STR Ordinance.

_____ I understand that all STR bookings and payment in Londonderry must be conducted through an online hosting platform, to satisfy rental activity reporting requirements and the payment of any municipal, state, and federal taxes.

_____ I understand that as a first-time registrant, short-term rental activity on the property named in this application is limited to 50 days/nights per calendar year.

_____ I declare that I have liability insurance of not less than \$1,000,000 specific to the short-term renting of the property named in this application, or that such STR insurance coverage is offered through the online hosting platform (s) where the property in this application is listed.

_____ I declare that all information in this application is true and accurate to the best of my knowledge.

Signature of Owner: _____

Printed Name: _____ Date: _____